Anonymous Marking: Guide for Students

From September 2020, the University of Northampton will be introducing anonymous marking of student work, where it is appropriate to do so. Level 8 taught modules are exempt from this requirement.

# What assignments will be anonymously marked?

Anonymous Marking (AM) is appropriate for many but not all assessments. The following table is a provisional list for where AM will be introduced and where it is not appropriate:

|  |  |
| --- | --- |
| Use of Anonymous Marking at UoN |  |
| Assessments that should be anonymously marked | Assessments where anonymous marking is not appropriate |
| * Standard **essay** questions, **reports**, **assignments** where all students are answering the same question, or selecting from a constrained brief or set of questions
* **Dissertations**
* **Exams**
* **Multiple-choice / time-constrained assessments**
* **Projects** where all students or groups of students are completing the same assignment (or selecting from a constrained set of briefs)
 | * **Presentations**, **performances**, **practical assessments** or **exhibitions** where the student is physically involved during the assessment activity
* **Reflective assignments** where the content of the assignment makes it possible for the marking tutor to identify the student
* **Dissertations**
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How to ensure your work can be anonymously marked

1. Check whether your assessment will be anonymously marked.
2. Do NOT put your name or student number anywhere on the submission either in the header or footer of the document, or in the file title. This is true for any associated appendices.
3. When you submit your assessment, check that your name and number don’t appear in the file name or on the submission record.

Reflection and Review

We will review experiences and best practice in Spring/Summer 2021, to learn from what works from both staff and student perspectives. If you have any feedback on or questions about this process, please contact your Module Leader in the first instance.

To find out more about the background to this decision, and to see what other institutions are doing, have a look at [this Additional Information](https://mynorthamptonac.sharepoint.com/%3Aw%3A/s/ilt1/EZx2Z_aQ_MRCkAzKPOjgoW0BaGVf3SxlWn-U_zv7kHo2-g?e=Rlvh5s).

**Anonymous Marking and Covid-19:** Please be aware that late submissions and the granting of extensions may impact the ability for your work to be marked anonymously.