

PRODUCTION RISK ASSESSMENT

PRODUCTION TITLE:

MODULE NO:

MODULE TITLE:

PRODUCTION MANAGER:

MOBILE:

EMAIL:

STUDIO DATES:

FILMING/OB DATES:

STUDIO ADDRESS:

LOCATION ADDRESS:

STUDIO CONTACT:

LOCATION CONTACT:

PRODUCTION TEAM, ROLES AND CONTACT

DETAILED Description of the activity / production

HAZARD CHECKLIST

		Tick		Tick		Tick	
1	Access/egress blocked/restricted		18	Hazardous substances: chemicals/dust/fumes/poisons/asbestos/battery acid etc./waste disposal		35	Scenic/set materials - not fire retardant/toxicity tested
2	Alcoholic drinks/hospitality		19	Heat/cold, extreme weather climate		36	Scenery manual handling difficulties
3	Animals/insects (wild, performing etc.)		20	Heavy loads on studio floor/rostra		37	Scenic materials: glass/polystyrene
4	Any special prop, tool etc., under the direct control of the presenter, artist etc.		21	L.P.G./bottled gases		38	Smoking on set/studio
5	Audience safety/public/crowds/violence/civil unrest		22	Lasers/other bright lights/strobes		39	Special 'flying'/technical rigs
6	Compressed gas/cryogenics/low temperature		23	Lifting equipment, e.g. forklift LOLER		40	Special needs/children/elderly/disabled
7	Confined space/ tanks/mines/caves/tunnels		24	Live electrical equipment		41	Special visual effects: rain/snow/fire/smoke/steam/dry ice/heat
8	Derelict buildings/dangerous structures/isolation of services/waste control		25	Machinery proximity		42	Scenery/props storage on premises
9	Diving operations		26	Night operations		43	Stunts/dangerous activities/hazardous props
10	Explosives, pyrotechnics, fireworks		27	Noise/high sound levels		44	Technocrane/camera cables/camera movement/special cable runs/scanners
11	Falling objects		28	Portable tools above 110v		45	Vehicles/motorcycles/speed
12	Fatigue/long hours/physical exertion/stress		29	Practical flame/fires/flambeaux		46	Water/proximity to water/tanks
13	Fire Prevention/Evacuation Procedures		30	Radiation - sources/equipment etc.		47	Weapons/knives/firearms
14	First Aid/Medical Requirements		31	Recording/shooting outside of University studios/OBs/PSC		48	Work at height: zip-up/ladders/taloscope etc.
15	Flammable materials: painting/spraying needed		32	Risk of infection		49	Working on grid/ 'truss' etc.
16	Flying/aircraft/balloons/parachutes		33	Scaffolds/rostra/decking/platforms/practical staircase/walkways on set		50	Working/storage under seating
17	Freelance crews, scenic ops		34	Scenery/flats over 12 ft x 10 ft/non-standard shape/centre of gravity. Flown from grid		51	Other

• **Production**

COPIES

Production Manager		Crew / Cast	
Head of Production		Tech Office	
Module Leader		H&S Advisor	

please type or write clearly - an illegible form is null and void !

Risk Assessment

Hazard	Persons who may be harmed	Any property which may be damaged	Risk controls in place	Level of Risk LOW, MODERATE, HIGH, EXTREME	Any further action required to control risk
Emergency Service details:					
Assessor:				Date:	
Review required:		YES	NO		

Impact →	1	2	3	4	5
Probability ↓	Negligible	Minor	Moderate	Significant	Severe
(81-100)%	Low Risk	Moderate Risk	High Risk	Extreme Risk	Extreme Risk
(61-80)%	Minimum Risk	Low Risk	Moderate Risk	High Risk	Extreme Risk
(41-60)%	Minimum Risk	Low Risk	Moderate Risk	High Risk	High Risk
(21-40)%	Minimum Risk	Low Risk	Low Risk	Moderate Risk	High Risk
(1-20)%	Minimum Risk	Minimum Risk	Low Risk	Moderate Risk	High Risk